



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 11/28/00

AGENDA ITEM 6

WORK SESSION ITEM _____

TO: Mayor and City Council

FROM: Library Director

SUBJECT: Weekes Branch Library Expansion: Appropriation of Funds for the Operation of Interim Branch Library Services.

RECOMMENDATION:

It is recommended that the City Council approve the attached resolution appropriating \$80,000 to provide an interim Weekes Branch Library.

BACKGROUND:

It is anticipated that the Weekes Branch Library will be closed to the public beginning January 2001 for a period of eight to ten months during the construction phase of the Weekes Branch Library Expansion Project. During this period, it is proposed to offer interim services in a temporary modular building that will be installed in Weekes Park for the duration of the construction period.

A modular unit offering 2160 square feet will be placed between the Weekes Branch Library and the HARD Weekes Community Center in Weekes Park facing, but set back from, Patrick Avenue. The temporary facility will house approximately 40% of the existing Branch collection, an estimated 21,000 volumes. Two thirds of this collection will be materials supporting Youth Services; the other third will be popular adult reading and viewing materials. The balance of the collection will be boxed and stored for the duration of the construction period, as will furnishings and equipment that cannot be accommodated in the temporary facility.

Interim services in the modular facility will include school class visits, regularly scheduled storytime programs, the summer reading game, information and circulation services, as well as access to electronic services through Gates computers.

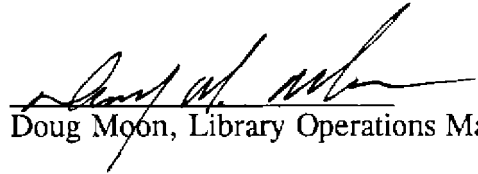
FUNDING:

Staff developed cost estimates for expenses that will be incurred during the operation of a temporary facility. Costs include the lease of the modular building, electrical work, sewer and water service, telephone and T1 service, security/fire alarm set-up, computer wiring, storage

materials and off-site storage rental. An amount of \$80,000 will be necessary to support these various elements.


Staff recommends approval of the attached resolution, which appropriates \$80,000 from undesignated fund balance to cover expenses associated with the operation of interim branch library services. Sufficient funds are available to cover this appropriation.

Prepared by :

A handwritten signature in black ink, appearing to read "Doug Moon", written over a horizontal line.

Doug Moon, Library Operations Manager

Recommended by:

A handwritten signature in black ink, appearing to read "Marilyn Baker-Madsen", written over a horizontal line.

Marilyn Baker-Madsen, Library Director

Approved by:

A handwritten signature in black ink, appearing to read "Jesús Armas", written over a horizontal line.

Jesús Armas, City Manager

Attachment: Resolution

HAYWARD CITY COUNCIL

RESOLUTION NO . _____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE APPROPRIATION OF
FUNDS FOR THE OPERATION OF INTERIM BRANCH
LIBRARY SERVICES DURING THE RENOVATION OF THE
WEEKES BRANCH LIBRARY

WHEREAS? the Weekes Branch Library will be closed to the public beginning January 2001 for a period of eight to ten months during the construction phase of the Weekes Branch Library Expansion Project and an appropriation of \$80,000 is needed from the General Fund to the Capital Improvement Program Budget so that during this period the Library can offer interim services in a temporary modular building.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward authorizes the appropriation of \$80,000 from the General Fund's undesignated fund balance to the Capital Improvement Program Budget for expenses associated with the operation of interim library services during the construction phase of the Weekes Branch Library Expansion.

IN COUNCIL, HAYWARD, CALIFORNIA _____ , 2000

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward